

**bylaws:**

*American Association of Law Libraries*  
**STATE, COURT AND COUNTY LAW LIBRARIES  
SPECIAL INTEREST SECTION  
BYLAWS**

Adopted June 25, 1977 at Toronto, Ontario  
Amended July 2, 1979 at San Francisco, California  
Amended June 24, 1980 at St. Louis, Missouri  
Amended June 26, 1988 at Atlanta, Georgia  
Amended June 18, 1989 at Reno, Nevada  
Amended July 19, 1992 at San Francisco, California  
Amended July 16, 2000 at Philadelphia, Pennsylvania  
Amended July 21, 2002 at Orlando, Florida  
Amended July 16, 2005 at San Antonio, Texas

**Article I: NAME**

The name of this special interest section of the American Association of Law Libraries (AALL) shall be the State, Court and County Law Libraries Special Interest Section (SCCLL).

**Article II: PURPOSE**

Section 1. The purpose of the State, Court and County Law Libraries Special Interest Section is:

1. to improve the quality and services of the libraries represented in its membership, and
2. to represent its members' interests and concerns within AALL.

Section 2. The Section shall conduct its affairs in conformity with the Constitution and Bylaws of the American Association of Law Libraries.

**Article III: MEMBERSHIP**

Membership shall be open to any AALL member requesting affiliation with the State, Court and County Law Libraries Special Interest Section as provided in the AALL Bylaws. Membership shall be renewable each year.

**Article IV: DUES**

Section 1. Dues will be established, collected and disbursed by the Treasurer of AALL in accordance with AALL Bylaws.

Section 2. The fiscal year will be the same as that of AALL,

October 1 through September 30.

## **Article V: MEETINGS**

- Section 1. There shall be an annual meeting of the Section held in connection with or during the annual meeting of AALL. The scheduling of the annual meeting during the annual meeting of AALL shall be cleared with the annual meeting program chair, or as otherwise provided in the AALL Bylaws.
- Section 2. Special meetings may be called by the Chair or the Executive Committee.
- Section 3. Meetings shall be open to all members of the Association (AALL), but no person may vote in any meeting who is not a Section member.
- Section 4. The quorum for all voting shall be thirty (30) members present and voting.
- Section 5. Voting at meetings will generally be by voice unless a ballot is requested. A majority vote of those present and voting will prevail on all business matters and elections, except that bylaws amendments shall require a two-thirds vote.

## **Article VI: OFFICERS**

- Section 1. The officers shall perform the duties usually pertaining to their respective offices and such other duties as may be assigned by the Executive Committee.
- Section 2. Officers shall serve until the adjournment of the annual business meeting.
- Section 3. All vacancies in offices shall be filled by the Executive Committee for an interim term until the next regular election of officers, at which time said vacancies shall be filled by election, except that the Vice-Chair/Chair-Elect automatically will become Chair upon a vacancy in such office.
- Section 4. The Officers shall be:
- A. Chair. Shall serve for one year and automatically become Past Chair.

- B. Vice-Chair/Chair-Elect. Shall serve for one year and become Chair for the following year at the close of the current annual meeting.
- C. Past Chair. Shall serve for one year.
- D. Secretary/Treasurer. Shall serve for three years and shall record the minutes of the meeting, keep the records of the organization, including the financial record, give a written account of the funds of the Section when requested to do so by the Executive Committee of the Section and prepare such documents as directed by the Chair.

Section 5. There shall be an Executive Committee to conduct the affairs of the Section between membership meetings. It is made up of:

- A. The officers of the Section, named in Article VI above.
- B. Three members at large serving for three-year terms staggered, one member at large being elected each year.
- C. Newsletter Editor, appointed by the incoming Chair during even numbered years, who serves as an ex-officio member of the executive committee. The Editor shall serve for two years and shall issue at least three newsletters to the members per year.

Section 6. The Executive Committee is authorized to carry on business between membership meetings, as necessary, by a telephone or email vote.

## **Article VII: ELECTIONS**

Section 1. There shall be a Nominating Committee appointed by the Executive Committee, to consist of three (3) members, none of whom shall be a member of the Executive Committee, and none of whom shall be a candidate for office at the succeeding election. Each member of the committee shall serve for a term of one year. The Chair of the Committee shall be designated by the Executive Committee.

Section 2. The Committee shall nominate at least one candidate for the position of Vice Chair/Chair Elect, Secretary/Treasurer and Member-at-Large. All candidates shall be members of the Section.

- Section 3. Names of candidates, together with their written acceptances, shall be presented by the Nominating Committee to the Chair in sufficient time to enable the Chair to inform the members of the nominations, by mail, in the newsletter.
- Section 4. Further nominations may be made upon written petition of ten voting members in good standing. Such petitions, accompanied by written acceptance of the nominees, must be filed with the Secretary/Treasurer no later than March 15. The Secretary/Treasurer shall prepare an official ballot, including nominations by petition.
- Section 5.
- A The Secretary/Treasurer shall oversee the distribution of the official ballot to each member of the Section before April 1.
  - B The ballot shall be sent electronically. Members may receive a mail ballot upon request to the Secretary/Treasurer. The Secretary/Treasurer shall ensure that the electronic balloting is fundamentally fair and preserves the right of secret ballot. Electronic ballots should be returned before April 20.
  - C. In the event of a mail ballot, ballots shall be marked, sealed in plain envelopes and returned to the Secretary/Treasurer before April 20 in covering envelopes bearing on the outside the name and address of the member voting.
  - D. The Secretary/Treasurer shall check, on a list of members, whose votes are received. The candidates receiving the largest number of votes shall be elected and shall be so reported at the annual meeting by the Nominating Committee, and all candidates shall be notified of the results of the election by the Nominating Committee at the earliest possible time.
  - E. In case of a tie vote, a run-off election shall be held at the annual business meeting. Run-off elections shall be by secret ballot. The ballots immediately shall be counted and the candidate with the largest number of votes declared elected.

### **Article VIII: COMMITTEES**

There shall be such standing or special committees as the Executive Committee or the membership of the section shall create.

## **Article IX: AMENDMENTS**

These Bylaws may be amended, adopted, or repealed at the annual meeting of the Section, by a two-thirds vote of the members present and voting, assuming a quorum is present. Notice of proposed bylaw changes must be given to members of the Section at least thirty days before the vote is to be taken on the amendment change. At its discretion, the Executive Committee may schedule a vote by electronic or mail ballot as an alternative to conducting a vote at the annual meeting. If an electronic or mail ballot is used, these Bylaws may be amended, adopted, or repealed by a two-thirds vote of the members voting. Any amendment must be presented to the AALL committee on bylaws for review.

## **Article X: PARLIAMENTARY AUTHORITY**

Sturgis Standard Code of Parliamentary Procedure, in the latest edition, shall govern all deliberations of the Section.

## **Article XI: DISSOLUTION OR MERGER**

The membership has the authority to dissolve this Section or merge it with another section or organization within AALL by a majority vote at a regular meeting provided a notice of said dissolution or merger is given to the entire membership of the Section in writing at least thirty days prior to said meeting. Said dissolution or merger does not become effective until after it has been approved by both the Executive Committee of the Section and the Executive Board of AALL.