

Online Bibliographic Services SIS  
Business Meeting  
July 14, 2008, Portland, OR

OBS Chair Andrea Rabbia called the meeting to order at 5:30 PM.

In her welcome, Andrea thanked the officers, representatives and committee chairs, especially the two outgoing OBS board members, Corrine Jacox and Susan Goldner. Andrea also extended a special thank you to several members who stepped in to review and comment on NISO standards on an ad hoc basis during the year.

Andrea next called for any corrections to the minutes of the 2007 Business Meeting as printed in the September 2007 issue of TSL. Without correction, the minutes were approved as printed.

### **Election and Finance**

Mary Strouse gave the Secretary/Treasurer's report. An online election was held between April 25<sup>th</sup> and May 9<sup>th</sup>. By a majority of those voting, Pat Sayre-McCoy was elected Vice Chair and Elaine Bradshaw was elected Member at Large.

- 2007 Annual meeting expenses not reimbursed by vendors: \$841.35 [Note: subsequently received additional \$500 vendor reimbursement – MMS 12/16/08].
- 2007 member dues received: \$2,385
- Balance as of March 2008: \$4,558.49 (not counting 2008 joint reception money)
- Non-reimbursable 2008 projected expenses: \$1,038.50 including Audiovisual charges for batchload analysis program and cart and screen for OCLC update.

Discussion: Ismael Gullon asked the size of the current OBS membership. Andrea estimated membership at about 320. [Membership as of 4/11/2008 was 327 – MMS]

### **Bylaws**

Ismael Gullon read the report of the Special Committee on Bylaws and Governance. Committee members were Susan Goldner (Chair), Andrea Rabbia (ex-officio), Ismael Gullon, Richard Jost and Anne Meyers. Although the bylaws revision effort began with the formal merger and renaming of the OCLC and RLIN committees, the Committee ended up with a complete revision and streamlining of the OBS Bylaws to bring them into line with the AALL Model Bylaws as revised in 2006. Under this model, specific procedural details are migrating from the Bylaws to the SIS Procedures Manual and the calendar. Once the Bylaws are approved by the membership, both these documents must also be revised. The proposed bylaws have been approved by the AALL Bylaws Committee and the OBS Board.

Chair Andrea Rabbia made a motion that the proposed bylaws be adopted as printed on the OBS website. The motion was seconded by multiple voices from the floor.

Andrea opened discussion of the proposed bylaws. Andrea explained the procedure for adoption. The proposed bylaws were posted on the OBS website, along with a detailed discussion of changes. The vote was publicized via announcements on the OBS listserv and instructions were given for submitting proxies to the Secretary/Treasurer for members who were unable to attend.

Andrea next called for a yes/no vote to approve the proposed bylaws by show of hands. A total of 25 votes were recorded. The proposed Bylaws were unanimously approved by those attending or voting by proxy.

### **TSSL Report**

Brian Striman gave the TSSL Report. Brian will be stepping down after four years as editor of TSSL, following the conference issue and naming of a new editor. He will be available to assist with the new editor's first issue. He is expecting a smooth transition.

Two goals suggested by the latest SIS surveys are currently under discussion by the TSSL board: Increase the timeliness of information to the membership and streamline or reduce graphics. One idea to increase timely distribution is to create RSS feeds for all the major TSSL columns. This will allow the individual columns to be posted and distributed as soon as they are ready, in advance of the three to four week production delay to produce the entire issue. Reducing the graphics would give TSSL a more substantive look and feel, as well as simplifying layout.

Four columns currently need editors: Serials Titles, Acquisitions, Description and Entry, and Collection Development. Finally, Brian wanted to acknowledge the contributions of Cindy May and Julie Stauffer in proofreading, layout and other editorial assistance.

Discussion: Pat Sayre-McCoy asked if migrating columns to RSS feed might jeopardized the coherence of TSSL as a newsletter. Brian responded that the TSSL board has decided not to change either the frequency (quarterly) or the format (PDF) of TSSL. The Board recognizes that TSSL plays an important role in providing a complete history of the activities of the special interest sections. RSS feeds are seen as a tool to give membership advance access to the columns that will appear formally in TSSL. They will operate similarly to the existing RSS feed for the techscans blog. The techscans RSS feed currently has 54 subscribers. Corinne Jacox asked for a show of hands of those who read the techscans blog. Approximately three quarters of those present raised their hands.

### **Committee and Representative Reports**

Andrea Rabbia gave the 2008 education committee report.

- Committee members include Andrea Rabbia (chair), Georgia Briscoe, Kevin Butterfield, Janet Ann Hedin, Richard M. Jost, Ming Lu, Michael Maben, Ellen McGrath, Sharon L. Nelson, Keiko Okuhara, Caitlin Robinson, Karen Selden and Sally Wambold.

- OBS Submitted 11 educational program proposals and co-sponsored a twelfth. Five OBS programs and one co-sponsored SCCLL program were accepted:
  - Encore, Enterprise, Primo & WorldCat Local: Explore the Evolving Discovery Tools for Your Catalog
  - The Good, The Bad, the Ugly: Rethinking Bibliographic Services in the 21st Century
  - Explore the Effective Use of Cataloger's Desktop [co-sponsored by TS-SIS]
  - Explore the Effective Use of Classification Web [co-sponsored by TS-SIS]
  - Exploring Relevancy Ranking Systems in Search Engines on the Web and in our OPACs: What They Are--How They Work [co-sponsored by CS-SIS and TS-SIS]
  - Using WorldCat.org's Social Software to Promote the Law Library
- OBS self-sponsored three programs that were not accepted.
  - Demystifying Batch-Load Analysis: What You Need to Know About Vendor-Supplied Bibliographic Records (\* co-sponsored and co-funded by TS)
  - You want me to do what? Bridging the gulf and building understanding between technical services and public services managers.
  - All Good. No Bad, No Ugly. Options for Bibliographic Control in the 21st Century.

Vice-Chair Michael Maben gave the 2009 education committee report.

- Committee members include Michael Maben (chair), Georgia Briscoe, Kevin Butterfield, Janet Ann Hedin, Richard M. Jost, Ming Lu, Ellen McGrath, Sharon Nelson, Keiko Okuhara, Caitlin Robinson, Pat Sayre-McCoy, Karen Selden and Sally Wambold.
- The education committee has not yet met at the annual meeting. Committee organized and began work in January 2008. Five proposals are substantially complete and a 6<sup>th</sup> is being worked on.

Committee Chair Elaine Bradshaw gave the local systems committee report.

- The committee sponsored a vendor showcase focusing on discovery platforms. Representatives from Innovative Interfaces, ExLibris and Sirsi/Dynix participated.
- The Local Systems committee is now seeking a new chair.

Andrea Rabbia read the Nominating Committee report on behalf of Richard Jost.

- Nominating Committee members were Richard Jost (chair, Univ. of Washington), Calmer D. Chattoo (Univ. of Miami), and Marilyn Nicely (Univ. of Oklahoma).
- The Committee solicited the following candidates: Patricia Sayre-McCoy (Univ. of Chicago) for Vice-Chair/Chair-Elect and Elaine Bradshaw (Univ. of Oklahoma) for Member-at-Large. Both candidates were elected in May 2008.

Ruth Funabiki gave the OBS/TS Joint Research Grant Committee report.

- Committee members were Ruth Funabiki (Chair) Richard Amelung (ex-officio), Kathy Faust (2007-08), , JoAnn Hounshell (2007-08), Chris Long (2007-09), and Patricia Satzer (2007-09).
- OBS and TS-SIS each agreed to make available \$500 for award of a 2008 Joint research grant. However, no applications were received by the June 15th deadline.
- At its 2008 meeting, the committee will discuss renewed efforts to publicize and promote the grant program.

Keiko Okuhara gave the OCLC/RLIN Committee report.

- The committee is sponsoring an update session and a roundtable on Tuesday, July 15<sup>th</sup>
  - OCLC/RLIN Update: Glenn Patton will discuss new developments, focusing on institutional records and the OCLC digital archive product. Mindy Pozenel will give the Worldcat Local update, and take questions.
  - Roundtable: Phyllis Post will report on OCLC Council meetings from October 2007 and February 2008.
- The Committee also sponsored an educational program on discovery platforms (Program A-5: Encore, Enterprise, Primo and WorldCat Local: Explore the Evolving Discovery Tools for Your Catalog).

George Praeger's MARBI Representative report was given in the TS-SIS Cataloging and Classification Committee meeting and not repeated here.

Kevin Butterfield gave the Web Advisory Committee report.

- Committee Members: Kevin Butterfield (Chair), Katrina Piechnik, Patricia Satzer
- This year the committee has focused on fixing links and bringing the website up-to-date.
- The committee is filling in past meeting minutes and committee reports. The OBS paper archive has been mined, but reports from a few years are still missing. Kevin will put out a general call to the membership for the missing years.
- The web advisory committee will take over maintenance of the OBS Facebook page and might look at other social networking sites.

Discussion: Ismael Gullon asked if we couldn't have a web archive of past versions of the bylaws. Mary Strouse pointed out that previous bylaws are on the site, but only linked at the bottom of the current version of the bylaws. The committee will look at making this material easier to find.

Phyllis Post reported as AALL Representative to the OCLC Members Council. AALL representation to OCLC Members Council has been on-again/off-again thing. At Andrea's suggestion, the AALL Executive Board invited Phyllis Post to attend the October 2007 Members Council as an Observer. Because she lives in proximity to Dublin, Ohio, Phyllis is able to attend Council meetings at no cost to AALL. Her status as Temporary AALL Observer has been extended through 2010.

Observers have no official status on the Council. All Council members are elected by the regional providers. Only in breakout sessions can an observer voice an opinion. The primary value of sponsoring an observer is that she can report to us on emerging trends and developments that might not otherwise be apparent.

OCLC is considering governance changes to reflect its evolution from US-based bibliographic utility to global information provider. OCLC interacts with its membership differently inside and outside the US. While here the focus remains on access to Worldcat, the rest of the world is focused more on database access, social networking and library software. Thus, new OCLC initiatives include collaborative tools and Worldcat Local.

Discussion: Mike Maben attended the OCLC Members Council as chair of the OCLC committee. Even without official status, he found the experience useful mostly for the conversations with other member that took place in and around the official sessions.

Pat Callahan gave the report of the Special Committee on Record Sharing.

- Based on the response to last year's surveys, the committee decided to draft guidelines for record-sharing. The drafting team consisted of Pat Callahan, Joni Cassidy and Katrina Piechnik.
- An outline was prepared and sent to the full committee, the OBS Board and interested individuals for comment. A preliminary draft of the guidelines was discussed when the committee met at the annual meeting.
- When the guidelines are completed, they will be submitted for approval by the OBS Board.
- For maximum impact, the guidelines might be submitted to the AALL Executive Board (to be adopted as a policy of the Association) before distribution to members and vendors.

Discussion: Perhaps the guidelines could be printed and distributed as a brochure similar to the guidelines on licensing. The guidelines could be submitted to the full SIS Council for approval.

Andrea Rabbia reported on the SIS Council meeting. AALL offered the SIS VIP program again this year, and also introduced a one-day waiver of conference registration for invited guests. OBS considered using the VIP program to bring a NISO staffer to the conference, but did not pursue. Both the VIP program and one-day waivers for invited guests will be offered again next year.

Discussion: Pat Sayre-McCoy asked how many VIPs can be sponsored by the SIS and who pays expenses. We believe it is up to two per year for SISes. The rule is different for chapters. They

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are allowed one every other year. The VIP program covers conference registration, but not expenses, which must be borne by the participant and/or the SIS. One-day waivers for program speakers to attend other conference sessions are also available.

Last year, SIS-sponsored programs were not evaluated. Andrea will contact program coordinators by email to develop a standardized evaluation for this year's OBS-sponsored program. The SIS Council will be asking the AALL Executive Board to include SIS-sponsored programs in the overall evaluation instrument for next year.

### **New Business**

Andrea called for new business. Andrea passed the OBS-SIS baseball cap to incoming chair, Michael Maben. Michael thanked Andrea for all her hard work and accomplishments over the previous two years. As a token of the SIS's appreciation, he presented her with a gift certificate to Powell's Bookstore.

In his closing remarks, Michael said it was a humbling experience to follow outstanding past OBS chairs. Mike hopes to continue that tradition of excellence, and appreciates the members' vote of confidence. He hopes in that same spirit that members will willingly answer his calls on behalf of OBS. He thanked everyone for coming.

Michael's motion to adjourn the meeting was seconded from the floor. Without objection, the meeting was adjourned at 6:13 PM.

Respectfully Submitted,

Mary Strouse  
December 16, 2008.