

AALL Representative Annual Plan

Date

September 27, 2007

Your Name

Lyn Warmath

Name of Organization to Which You Serve as Liaison

Association of Legal Administrators

Name of Your Primary Contact with the Organization

John Michalik, Executive Director

Goals and Objectives for Year

I am new at this, but I am thinking about two or three objectives:

- Work with ALA's Publications Editor and local ALA chapters to republish AALL member-written articles that have appeared in the national newsletter or magazine in local ALA chapters' newsletters. I took a stab at this last year and the Northern Virginia Association of Legal Administrators was quite willing to republish our first article that appeared in the national ALA magazine.
- In Year 1 - Work with ALA on possibly updating and revising library workers' job descriptions in ALA's annual salary survey. In Year 2- Use the national survey as a model and possibly reach out to local ALA chapters to work on updating and revising library workers' job descriptions in the local salary surveys as well.
- Perhaps invite a national ALA person as a VIP to the 2008 meeting and ask AALL chapters to invite a local ALA chapter officer to the meeting for some sort of gathering.

What AALL interests will be furthered by you as the representative and how will this be accomplished.

- AALL's interests in promoting the skills and abilities of AALL's members will be furthered by exposing ALA's members to the writing, speaking and survey writing abilities of AALL's members.

Liaison Function with other Committees or Special Interest Sections

Provide a description of how you will liaise with other groups, committees or SISs.

By phone and e-mail.

Resources

Identify any AALL resources you feel should be now or in the future allocated – financial, volunteer/committee, staff –to support your work as the Representative to this organization.

As I mentioned, I am new at this. I will name an arbitrary figure of \$1000 for a budget, but that figure is strictly a guess. At some point I would like to see volunteers in each AALL chapter communicate periodically with local ALA chapters' officers about articles, salary surveys and whatever else we come up with.