



# SFALL NEWSLETTER

A Quarterly Publication of the  
South Florida Association of Law Libraries  
A Chapter of the American Association of Law Libraries  
<http://www.aallnet.org/chapter/sfall/>  
Volume 26, Issue #4

Summer 2003

## President's Message

Lisa Smith-Butler

I want to thank everyone for giving me the opportunity to serve as SFALL President. I have enjoyed it and learned so much. Thanks to all of the officers and committee chairs for their hard work. It is appreciated.

As we wind down, we have two programs left:

### Friday, April 4<sup>th</sup>

11:30 a.m. - 12:45 p.m.

Convey Live Chat Reference  
St. Thomas University School of Law

### Friday, June 6<sup>th</sup>

12:00 - 1:30 p.m.

Annual Business Meeting  
Nova Southeastern University  
Shepard Broad Law Center

I hope to see you at both programs.

At the end of the newsletter, you will find the **SFALL Ballot for 2003-2004**.

We'll be **electing** a Vice

**President/President Elect** and a **Secretary**.

Clare Donnelly Membiela and her committee have done an excellent job with nominations. Please take a moment to vote

and **return the ballot to Clare no later than May 1st.**

SEAALL is sponsoring their Annual Program in Lexington, KY from April 10<sup>th</sup> - 12. For more information, see <http://www.aallnet.org/chapter/seaall/2003/NewAnnualMeeting.htm>.

We'll also be awarding a \$500.00 scholarship to attend AALL this summer. More details are located inside.

Liz Chifari will assume leadership on June 6<sup>th</sup>. She'll soon contact individuals about committees. If you'd like to do the newsletter, please give Liz a call at 305. 789.7420 or [Echifari@hkclaw.com](mailto:Echifari@hkclaw.com).

Until April!

Lisa

## Upcoming Programs

**Convey Live Chat Reference**

**Friday, April 4<sup>th</sup>**

**11:30 a.m. - 12:45 p.m.**

**St. Thomas University School of Law**

**Annual Business Meeting**

**Friday, June 6<sup>th</sup>**

**12:00 - 1:30 p.m.**

**Nova Southeastern University, Shepard Broad Law Center**

## SFALL OFFICERS

<b>President:</b>	Lisa Smith-Butler
<b>President Elect:</b>	Liz Chifari
<b>Treasurer:</b>	Katherine Rosin
<b>Secretary:</b>	Patricia Pardo
<b>Immediate Past President:</b>	Janet Reinke

## COMMITTEE CHAIRS

<b>Archives:</b>	Linda Datko
<b>Membership:</b>	Douglas Jones & Terry Seale
<b>Newsletter:</b>	Diane Altimari & Roy Balleste
<b>Nominations:</b>	Clare Donnelly Membuela
<b>Placement:</b>	Wanda Gozdz
<b>Program:</b>	Monica Wilson
<b>Public Relations:</b>	Clare Donnelly Membuela
<b>Web:</b>	Robin Shard

## TABLE OF CONTENTS

President's Message.....
April 4 <sup>th</sup> Meeting.....
June 6 <sup>th</sup> Meeting.....
Treasurer's Report.....
Chapter Happenings.....
AALL Information.....
Veronica Maclay Student Grant.....
SFALL AALL Scholarship.....
Knowledge Management.....
Calendar of Upcoming Events.....
SFALL Ballot.....

SFALL Newsletter is the official publication of the South Florida Association of Law Libraries. It is published quarterly and distributed free to all SFALL members. Editorial comments or submissions should be sent to:

Roy Balleste  
St. Thomas University School of Law  
16400 NW 32<sup>nd</sup> Ave.  
Miami, FL 33054  
(305) 623-2341  
[rballeste@stu.edu](mailto:rballeste@stu.edu) or

Diane Altimari  
Miami Dade County Law Library  
73 West Flagler St. #321A  
Miami, FL 33130  
(305) 349 7553  
(305) 349-7552 (Fax)  
[daltimari@mdcll.org/](mailto:daltimari@mdcll.org/)



## April Meeting

**When:** April 4, 2003  
11:30 a.m. - 12:45 p.m.  
Pizza

**Where:** St. Thomas University  
School of Law  
16400 N.W. 32<sup>nd</sup> Ave.  
Miami, FL33054

**What:** Convey Live Reference Chat

Librarians from Nova Southeastern University and St. Thomas University School of Law will join together on Friday, April 4<sup>th</sup>, to host our April meeting and demonstrate the Convey Live Chat Reference. The meeting will be held on April 4<sup>th</sup> from 11:30 a.m. - 12:45 p.m.

If you plan to attend the meeting, please **R.S.V.P. to Paula Tejada by March 31st at either [ptejada@stu.edu](mailto:ptejada@stu.edu) or 305.623.2336.**

### Directions

#### Via I-95

- Exit I-95 onto SR 826 West/Palmetto Expressway.
- Go Westbound on SR 826 to the northwest 37<sup>th</sup> Ave. traffic light.
- At the N.W. 37<sup>th</sup> Ave. traffic light, turn left.
- The school is 1/4 of a mile ahead on the left.
- At the school's entrance gate, stop and provide the parking attendant with your name and event. You may park in any parking place.

#### Via SR 826/Palmetto Expressway/Northeast

- Take SR 826/ Northeast Palmetto Expressway.

- Go east bound on SR 826 to the Northwest 37<sup>th</sup> Ave. traffic light.
- At the Northwest 37<sup>th</sup> Ave. traffic light, make a right turn.
- The school is 1/4 of a mile ahead on the left.
- At the school's entrance gate, stop and provide the parking attendant with your name and event. You may park in any parking place.

#### Via SR 826/Palmetto Expressway West

- Take SR 826/Palmetto Expressway west.
- Go west on SR 826 to the Northwest 37<sup>th</sup> Ave. traffic light.
- At the N.W. 37<sup>th</sup> Ave. traffic light, make a left turn.
- The school is 1/4 of a mile ahead on the left.
- At the school's entrance gate, stop and provide the parking attendant with your name and event. You may park in any parking place.

#### Via Florida Turnpike/South

- Exit Florida Turnpike/South at SR 826/Palmetto Expressway.
- Go westbound to Northwest 37<sup>th</sup> Ave. traffic light.
- At the N.W. 37<sup>th</sup> Ave. traffic light, turn left.
- The school is 1/4 of a mile ahead on the left.
- At the school's entrance gate, stop and provide the parking attendant with your name and event. You may park in any parking place.

See also <http://www.stu.edu/> for directions. Click on Visitors, located at the bottom center of the screen.

## June Meeting

- When:** June 6, 2003  
12:00 - 1:30 p.m.  
Lunch \$25.00
- Where:** Nova Southeastern  
University, Shepard Broad  
Law Center  
3305 College Ave.  
Ft. Lauderdale, FL 33314
- What:** Annual Business Meeting

Plan on joining us for our annual business meeting on June 6<sup>th</sup> at Nova Southeastern University. We are delighted to welcome **Barbara Bintliff, former President of AALL**. Barbara will speak about the benefits of membership in AALL.

Lunch will include both meat and vegetable lasagna, salad, bread, cheesecake, and ice tea/coffee. If you plan to attend, please **R.S.V.P. by May 23rd to Lisa Smith-Butler at [smith-butler@nsu.law.nova.edu](mailto:smith-butler@nsu.law.nova.edu) or 954.262.6215.**

### Directions

#### North

- Take I95 North.
- Exit onto I595W.
- Exit at University Dr. Turn left onto University Dr.
- Go through 3 traffic lights. At the 4<sup>th</sup> light, turn left onto S.W. 30<sup>th</sup> St. There is a Walgreen's on the right side of the road.
- NSU Law Center is on the right side of the road. Pull in at the gate and provide your name via speaker phone to the parking attendant.

#### South

- Take I95 South.
- Exit onto I595W.
- Exit at University Dr. Turn left onto University Dr.
- Go through 3 traffic lights. At the 4<sup>th</sup> light, turn left onto S.W. 30<sup>th</sup> St.
- NSU Law Center is on the right side of the road. Pull in at the gate and provide your name via speaker phone to the parking attendant.

See also

<http://www.nova.edu/library/mainhours.htm#directions> for more directional information.

### Treasurer's Report

Prepared by Katherine Rosin

Checking Account Balance as of 3/7/03  
**\$3,488.14**

Savings Account Balance as of 3/7/03  
**\$3,007.93**

**Income since 11/22/02**      **\$1,748.20**  
Holiday Party      \$1,500.00  
Dues      \$ 220.00  
Amazon.com Fees      \$ 28.20

**Expenses since 11/22/02**      **\$1,656.90**  
Holiday Party      \$1,559.60  
Holiday Invitations \$ 36.05  
FL Business Report \$ 61.25

### Chapter Happenings

Clare Donnelly Membiela,  
*University of Miami*, completed her J.D. in  
December 2002. Congratulations Clare!

Billie Jo Kaufman, **Nova  
Southeastern University**, Gordon Russell,  
**St. Thomas University School of Law**, and

Lisa Smith-Butler, **Nova Southeastern University**, will speak at SEALS in July on Live Chat Reference.

Bob Riger, **Miami Dade County Law Library**, authored *Managing Technological Change by Leveraging Your Human Resources* in 22 LEGAL INFORMATION ALERT #2, Feb. 2003. Bob also says that **Miami Dade County Law Library** will be hosting the 2003 FSCLL Annual Conference in October.

Terry Seale, SFALL President 2000-2001, has transferred to the Washington, D.C./ Tysons Corner, VA offices of **Greenberg Traurig**. Terry can be reached via email at [sealt@gtlaw.com](mailto:sealt@gtlaw.com) or at 202.331.3100 or 703.749.1341. We'll miss you Terry!

Lisa Smith-Butler, **Nova Southeastern University**, will speak at AALL in Seattle about *Negotiating License Agreements*.

Jeanne Underhill, **Lamar Warren Law Library of Broward County**, reports that the law library has upgraded its online services. Public computers are now available for legal research in the Law Library. They are located on the first floor of the Courthouse, North Wing. The Law Library offers, at no charge, the following:

- WordPerfect 8
- Internet
- Lexis National Primary Law
- Westlaw Florida Primary Law

**Lexis National Primary Law** includes:

- State cases—all 50 states, including Puerto Rico & the Virgin Islands;
- State administrative codes, agency

decisions and AG opinions for all 50 states;

- Bills, full text, for 50 states;
- Federal cases—all courts, including bankruptcy, tax, veterans, and military;
- Federal agency decisions, including the *Federal Register*, *C.F.R.*, & *Sentencing Guidelines*;
- *U.S.C.S.* and the full text of federal bills plus legislative histories;
- Native American Peoples treaties;
- International law, including Australia, Canada, England & Wales;
- Martindale Hubbell Law Digests & Listings;
- Florida treatises on torts, family civil practice, trials and jury instructions; &
- *Shepard's Citations*.

**Westlaw Florida Primary Law** includes:

- Florida cases with West headnotes and key numbering;
- *F.S.A.*, Florida Rules of Court, administrative code, & AG opinions;
- Florida forms, legal & business & practice and pleading;
- *Florida Jurisprudence 2<sup>nd</sup>*;
- *Florida Digest 2<sup>nd</sup>*;
- *Florida Jury Verdicts*;
- Florida agency decisions;
- *American Jurisprudence 2<sup>nd</sup>*;
- Federal—11th Circuit and federal district court cases;
- *U.S.C.A.*;
- Law Reviews, Florida and national; &
- KeyCite Citator.

Linda Will, **Greenberg Traurig**, has been promoted and is now the Director of Knowledge Management at the firm.

## **AALL**

AALL's annual meeting will be held July 12 - 16, 2003 at the Washington State Convention & Trade Center, Seattle, WA. If any of SFALL's members will be available to participate in the **CONNELL Marketplace** on **Saturday, July 12<sup>th</sup>**, from **11:00 a.m. - 12:15 p.m.**, please contact Connelly Johnson at [connellyjohnson@dwt.com](mailto:connellyjohnson@dwt.com).

**Ann Hemmens of the Gallagher Law Library** at the **University of Washington** is requesting **volunteers** for the **Seattle meeting**. There are a variety of activities available, including:

- working the Registration Desk;
- writing articles for the daily newspaper, *Coffee Talk*;
- stuffing conference tote bags; &
- assisting with the Association luncheon and closing banquet.

**Complete the Volunteer Activities form on the AALL web site at <http://www.aallnet.org/committee/local03/> by June 1<sup>st</sup> and fax/mail/or email it to:**

**Ann Hemmens**  
**University of Washington**  
**Gallagher Law Library**  
**1100 NE Campus Parkway**  
**Seattle, WA 98105**  
**206.685.2165 (fax)**  
**206.543.7672 (phone)**  
**hemmens@u.washington.edu**

**Look for SFALL's table at the AALL Annual Meeting in Seattle.**

## **Veronica Maclay Student Grant**

The Government Documents Special Interest Section of the American Association

of Law Libraries (AALL GD-SIS) is pleased to announce that it will award a grant in the amount of \$400.00 to a student currently enrolled in an ALA accredited library and information studies master's program.

The Veronica Maclay student grant is to be used to attend the AALL Annual Meeting & Conference held July 12 - 16, 2003 in Seattle, Washington.

Preference will be given to applicants who demonstrate interest in government information and a career in law libraries.

## **SFALL Scholarship Award**

SFALL will award a \$500.00 scholarship for an individual to attend the 2003 AALL Annual Meeting in Seattle, WA. The grant can be applied to travel expenses, registration, or hotel. The award recipient agrees to return the grant in the event s/he is unable to attend AALL or receives a full scholarship to attend AALL from other sources. The Recipient also agrees to write an article for the Fall 2003 SFALL NEWSLETTER. The SFALL Executive Board will select an applicant and announce the recipient at the June 6, 2003 annual business meeting.

Please see the attached form to apply for the scholarship. The grant application must be received by May 1st.

## **Knowledge Management & Law Firms**

Linda Will, Director of Knowledge  
Management  
Greenberg Traurig

“So its snuffle the nose and knuckle the eye,  
the battle is just begun,  
Then give it another bloody try, you’ve got  
true grit my son.”  
Rudyard Kipling

KM, Knowledge Management, is quickly becoming the largest and most long lasting business trend of recent decades. We read about it, we see it advertised, we sample products. Some of us are even moving towards embracing it. But KM, is not for the faint at heart. Indeed it can quickly become an information professional’s “management remorse.”

Succinctly put, KM is when a corporation takes proactive measure in capturing and organizing its internal knowledge. It is a means of leveraging the intellectual capital of an entity and setting in motion actions that assist a company in targeting and managing that which is tangible as well as that which is tacit. This complex process of capturing, retrieving and reusing knowledge is predicated on enablers which can be firm culture, business practice or in part technology. But technology is only 20% of KM, the other 80% being culture.

“The Devil whispered behind the leaves, It’s  
pretty but is it art?”  
Kipling

Corporate America is a knowledge hoarding culture. There is a fear that sharing knowledge will diminish power or worse expose imperfection. There is an uncertainty on how knowledge will be used as well as a

fear that time spent sharing knowledge or casual interacting will be perceived as slacking. And law firms possess even more issues. Team work has to be pushed. The billable hour reigns and lawyers are not compensated for knowledge sharing participation. There is no time to learn new skills let alone management habits. And what about ROI, return on investment? How do you defend expenditures to the bean counter in this economy?

Yet, everyone wants KM. The fact that several departments are vying for it shows its importance. If the above barriers exist, then why is it being sought after by IT, the Research Center, HR and Marketing?

In the past two plus decades, we have evolved from typewriter to main frame to desktop to laptop to web to wireless. The type of vessel that contained the information improved, but the content continued to be unmanaged and over whelming. KM is getting the right information to the right person at the right time so that it can be used and reused effectively. It is more than filters, it is more than neural taxonomies, and it is more than algorithmic searching or clustering.

“Bite on the bullet, old man and don’t let  
them think you’re afraid.”  
Kipling

A law firm’s experience is truly its most valuable asset and these assets in turn can be divided into: attorney information (briefs, memos, work product expertise) and historical firm information (clients, marketing endeavors, management statistics) Leveraging work product is the number one reason for KM. It provides an increase in productivity and efficiency. As well it facilitates knowledge sharing. Firm experts are identified, and young associates are able to come full stride much more quickly. KM gives a firm a competitive edge. It is a

marketable tool to new and existing clients. And if clients are using KM, and many are, they certainly want their attorneys to be as tech sophisticated.

“And what should they know of England who only England know?”

Kipling

Successful law firm KM is a collaborative effort between several departments. The very nature of KM deems it so. Knowledge comes in two forms: tangible or explicit and tacit. Such knowledge has no borders, but permeates all areas of firm management. Explicit knowledge is data that is given context and thus becomes information. This is a static process. This is DMS (Document Management Systems). When information is then taken and used so that experience is added, this is a dynamic process. This is knowledge. This is CRM (Client Relations Management). Knowledge is the ability to make things happen.

“We be of one blood, ye and I”

Jungle Book

Early KM initiatives must be a success. KM in law firms is a cultural change, and if the first few projects are not simple with direct tangible results, there will be failure. One of the new KM products that I have found to be an immense success is WestKM. WestKM enables users to search internal firm documents using Westlaw search strategy: Key Cite, Find, Terms & Connectors, and recently by Key Numbers. Attorneys are familiar with West from law school. The taxonomy is existing and support is 24/7. West is a known entity and its reputation is impeccable.

I once heard a speaker talking on KM say that it was nothing more than content management combined with people. I

remember thinking at the time, that is a perfect description of a law librarian. We are in our own way server/facilitators for data and people. Step up to the plate and be involved with KM in your firm. And remember to exhale and to stand tough.

### Calendar of Upcoming Events

SFALL April Program	April 4, 2003
SEAALL Annual Program Lexington, KY	April 10 - 12, 2003
SFALL Business Meeting	June 6, 2003
SLA Annual Meeting New York, NY	June 7 - 23, 2003
ALA Annual Meeting Toronto	June 19-25, 2003
AALL Annual Meeting Seattle, WA	July 12-16, 2003

### Vote!

**See the attached SFALL ballot and vote. Please return your ballot to Clare Donnelly Membiela, University of Miami, by May 1<sup>st</sup>.**