



A Chapter of the American Association of Law Libraries

SCUTTLE

Volume 15, Issue 4

Summer 2005

From the President

By Kaye Waelde

It is the beginning of a new year for our chapter and I'm seeing renewed energy and interest. The member survey last year has provided us with direction that we can use to make CoALL a viable organization. Thank you everyone, for proposing excellent ideas for programming and volunteering to make events happen.

A committee, comprised of Katheryn Christnacht, Margi Heinen, Tom Seward, Martha Campbell and I, are hard at work revising the CoALL bylaws. We've met and developed a strategy and intend to complete (finally!) the project in a reasonable amount of time.

I'm very excited about the joint project between the Colorado Bar Association and CoALL supporting the rollout of CaseMaker to the Bar members. In the first phase of the project , CoALL members will be submitting "CaseMaker Tips" to be featured in CoBar's weekly COBARlink, an online newsletter distributed to CoBar members. These tips will introduce attorneys to the intricacies of using their new online legal research library. After the CoALL members receive training at our August 16th meeting, we should all be prepared to contribute to the effort. Andrea Hamilton has volunteered to be the contact person for CoALL on the project.

Vice President Tom Seward has several interesting proposals for educational meetings this Fall. Please join us. To quote Druet Cameron Klugh: "At every stage of professional development, we each have something to give and something to gain from interacting with and supporting our colleagues."

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AALL Offices & Committees for 2005-2006 from CoALL

Executive Board - Kathy Carlson, Wyoming State Law Library

LLJ & AALL Spectrum Editorial Board (Advisory committee) - Mark Estes, Holme Roberts & Owen

Recruitment to Law Librarianship Committee - Michael Saint-Onge, LexisNexis

AALL/LexisNexis Call for Papers Committee, chair - Patty Wellinger, University of Denver

June 16th – New Officers

By: Erin Zak

That's right! A new year has begun and that means new officers! On June 16th, CoALL held the 2005 annual meeting where new officers for the 2005-2006 year were announced:

- Kaye Waelde, President
- Tom Seward, Vice President/President-Elect
- Shannon Vicic, Secretary
- Jennifer Hammond, Treasurer
- Ann-Marie Wills and Theresa Leming, Members at Large
- Martha Campbell, Immediate Past President

Committee Chairs for the 2005-2006 year include:

- Patty Wellinger, AALL Library School/Recruitment Liaison
- Tom Seward, Programs/Brown Bag Coordinator
- Katheryn Christnacht, Bylaws

- David Selden, Grants and Scholarships
- Goldie Burton, Archives
- Sergio Stone, Membership & Placement
- Mary Killoran, Newsletter
- Martha Campbell, Nominations
- Erin Zak, Public Relations
- Theresa Baker, Webmaster.

BRIDGE THE RESEARCH AND ANALYSIS GAP 2005

By Erin Zak

On June 2, 2005, CoALL held the fourth annual Bridge the Research & Analysis Gap (BRAG) Program specifically for law students, summer associates, and clerks. The program was held in Denver at Holland and Hart LLP. Here, attendees received information on how to conduct practical research for the first time, received a

refresher on research skills and resources, developed cost-effective strategies, and learned about the practicalities of the legal work environment.

Mariann Storck, of the U.S. Attorney's Office in Denver, welcomed all attendees and gave an overview of the program.

Next, Jennifer Hammond, of Sherman & Howard LLC Law Library, presented the essential steps of "The Reference Interview."

Presenting "Colorado and Secondary Legal Resources" was Margi Heinen of Sherman & Howard LLC Law Library. Margi provided a helpful list of the nicknames used for a number of classic treatises.

In presenting "Cost Effective Research," Don Ford, at the University of Colorado Law Library, did a fantastic job engaging the audience and bringing in his "real life" experiences as an attorney. He handed out gift cards for those that correctly answered his questions!

Sheila Green of the Westminster Law Library tackled the topic of Legislative History. She offered practical instructions on how to uncover background information on Colorado laws.

Andrea Hamilton of Faegre & Benson LLP's Law Library, talked about "Locating Sample Documents and Forms." She presented materials available both in print and online in a variety of practice areas.

Wrapping the program up with a strong finish was Jared Briant, an associate at Faegre & Benson LLP. He shared his experience as a summer clerk and presented his own acronym, WALSH, which provided guidelines on how to make the most of your summer clerkship. It stands for Work Product, Attitude, Legal Research, Social Events, and Help.

Many of the chapter's members donated a great deal of time in organizing and presenting this program. This year's BRAG committee, comprised of Goldie Burton, Martha Campbell, Matthew Elisha, Andrea Hamilton, Margi Heinen, Mariann Storck, and Erin Zak., would like to thank all the speakers for the time they've donated preparing and presenting for this program.

A special thanks to all volunteers: Holly Kulikowski for providing space for the program at Holland & Hart and providing a videographer, Theresa Leming and Ann-Marie Wills for helping with registration check-in, and Caryl Shipley for compiling the survey results. Another thanks to Michael St.-Onge with LexisNexis, Trey Brown with CourtLink, Tom Duggan with Westlaw, "The Colorado Lawyer," "Law Week Colorado," and IKON Office Solutions for all donations given for use in this program.

As this event is CoALL's major source of revenue, committee members were very enthusiastic about the 65 law students, summer associates, and clerks that signed up for the program. With registrations and booklet sales, the net income for this program was \$2,440.99. Results of a survey given to attendees after the program revealed:

(1) This session gave me valuable information to better function in the law firm or court, 32 of 33 respondents agreed or strongly agreed,

(2) The presentation introduced me to new sources, 36 of 36 respondents agreed or strongly agreed, and

(3) My research skills will improve now that I have attended this program, 34 of 36 respondents agreed or strongly agreed.

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Differences that matter.



An Update from DU

By Theresa (Tracy) Leming

Last fall, while I was talking to a local law librarian about getting admitted to the library and information science program at the University of Denver, she said, "Let me tell you a little secret. If you've got a law degree, and you're breathing, you'll get in."

While that might have been true in the past, particularly in the days when DU was in the beginning of the process of reviving its LIS program and getting re-accredited, I sincerely doubt that is the case today. Things are changing over at DU. Since the library science program was accredited by the American Library Association in the summer of 2004, inquiries about the program have increased exponentially. According to Sandy Mondragon, the assistant director of the program, for the class entering this fall, the LIS program had more than 100 applicants and admitted only 50 students, bringing to the total number of students enrolled in the library science program to about 200. Two new full-time faculty members have been hired for the Fall 2005 quarter.

The quality of the applicants has improved, as well. "We've always had people from every discipline imaginable, and that continues," Sandy said. However, she notes that many of the recently-admitted students already have at least one master's degree and that the student body is also more diverse than it has been in the past. Also, more recent graduates and men are applying.

Several of the recently-admitted students have law degrees, and there is a rapidly growing group of students at DU who have legal backgrounds or are interested in careers in law librarianship. I would like to tell you about a few of them.

Many of you already know Mary Killoran, the library assistant for the Colorado Springs office of Holme Roberts & Owen (and the person who produces this newsletter). She and I will be spending Wednesday evenings this summer in Information Access and Retrieval, learning how to make databases work for us.

You may also know a recent graduate of the program, Sergio Stone, who, along with Sheila Green and Goldie Burton, taught Legal Bibliography to a class of about a dozen DU library students during the winter quarter of 2005. Sergio was recently inducted into the honor society for library and information science, Beta Phi Mu.

It was in Legal Bibliography that I met the two other lawyers who were admitted during the 2005 Winter Quarter: Stacey Bowers and Margie Titus. Stacey, who currently teaches securities regulation as an adjunct faculty member at the DU law school and runs her own law firm, says that she been checking into various ideas for a career change for quite a while when her mother said, "I don't know why you wouldn't just go work in a library." That was her impetus to start investigating library schools. Stacey adds a moral to this story: "Even as a grown-up, you should still listen to your parents because sometimes they still know you best!" Stacey is interested in academic libraries in general, including academic law libraries.

Margie is also interested in academic law libraries. She currently works as a contract attorney with Johnson & Ayd, P.C., where she is developing a computer-based document management information system for litigation applications to be used by a national insurance company. "Over the last couple of years in my law practice, the majority of my time has been spent performing legal research, e-discovery and

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discovery management on large class action suits,” Margie says. “I found that I enjoyed this type of work and began looking into possible further education in the information arena.”

I also met Tracey Melhuish, a former paralegal, in Legal Bibliography. Some of you may know her from her days at the University of Colorado’s law library or as a paralegal who was often seen in the library in the downtown Denver office of Holme Roberts & Owen several years ago. Because she and I have been in at least one class together every quarter, we are already comfortable answering to our new names: Tracey M. and Tracy L.

Tracey M. is still exploring her career options: she is considering working in a music library, an academic law library, or an academic library in which she could focus on the arts and humanities. She says, “My dream job would be in a small library, preferably music, museum, or humanities, where I would do everything—reference, research, management, circulation, and acquisitions.”

Another potential law librarian in the program is Claire Williamson, who currently works as a research analyst at the Colorado State Library’s Library Research Service. I met Claire when we were both working on an update to the Diversity Tool Kit, a project of the Colorado Library Advisory Board’s Special Populations and Issues Committee.

“I was fortunate to have a number of wonderful legal opportunities during the course of my career, and I will always be grateful for that,” Claire says. Before library school, Claire worked as an attorney with the U.S. Department of Education and the Legal Center for People with Disabilities and Older People. Claire is fascinated by intellectual freedom, privacy, copyright,

licensing, and other legal issues that affect libraries, and is currently exploring her options for employment after graduation.

That brings us to the last member of the group: me. I currently work as a freelancer, writing updates of *American Jurisprudence* articles and similar state publications from Thomson-West and doing occasional writing projects for Bradford Publishing. I have not yet decided whether I want to end up in an academic or private library setting, although I am sure I want to work in a law library of some kind. My current focus is on learning everything I can about law libraries. I was thrilled to be honored with a scholarship from the American Association of Law Libraries this spring, and I am excited about my new role as one of the members-at-large on the CoALL executive board. I am also putting together a program at the library school during this fall, during which a panel of relatively new librarians will answer questions from students about the transition from school to work and life as a new librarian.

As a relatively new member of CoALL, I have been impressed with the amazing openness and professionalism of its members, and I have already benefited from their advice. This, combined with the low student membership fee, has made it easy for me to recruit new CoALL members from among my fellow students. We may even be able to form a student chapter soon!

I would like to thank each of you for the warm welcome we have received and to ask you to think of us when special projects or positions open up in your firms or institutions. Each student in the LIS program is required to complete an unpaid practicum consisting of about 100 hours of work in a library over the course of about 10 weeks, and many of us are looking for full- or part-time positions in libraries. If you

know of a project that might be appropriate for a practicum, please contact Dr. Clara Sitter (303-871-3587, csitter@du.edu). If you know of a job opening that might interest us, please contact Sandy Mondragon (smondrag@du.edu, (303-871-2747) so that she can post the announcement to the e-mail list for library students.

What Is CoALL Reading?

By Mary Killoran.

In the Spring edition, I asked members if anyone would like to begin a running discussion of the books we are reading.

Mariann Storck responded right away with her recent reads. She had just finished The Crimson Petal and the White by Michael Faber. "It is set in Victorian England with one of the main characters being a prostitute. Michael Faber gives the reader a good look at what life was like for the unprivileged and poor versus the well-to-do in England during the latter half of the 1800's. He also employs a technique of directly addressing the reader which is interesting. The ending left me wanting more but with 800 pages or so, it's a healthy read." Not as great literature, but for fun, Mariann recommends all of Janet Evanovich's series. She also found Never Let Me Go by Kazuo Ishiguro an interesting read, but added, "I think it's better knowing from the start that the students are clones - it took me a while to figure out what was going on and what donations were."

Mariann later mentioned that she has just finished The Known World by Edward P. Jones, which "aroused certain sentiments in me, especially regarding some of the behavior of the male characters." It's set before the Civil War in Virginia.

Karen Selden, too, wrote back right away. Her personal book group read Mimi Wesson's third mystery novel, Chilling Effect. Mimi is a professor at CU's Law School, and her three books all center around a female attorney in Boulder who is a CU Law School graduate. Mimi actually spoke at a CoALL meeting in Boulder several years ago about her books.

Karen also wanted to mention another book, one which her book group read in June and all loved. It is The Devil in the White City: Murder, Magic, and Madness at the Fair That Changed America by Erik Larson. The genre, called "creative fiction" uses research into the lives of real people to tell a story about a place and time. All the events actually happened and all the people actually lived -- the fiction part comes in by the author creatively "filling in the gaps" with dialog or conjecture whenever recorded facts aren't available (but the fiction is definitely based on all the facts that are presented -- no wild conclusions are drawn). Alternate chapters follow the man who was the lead architect of the building of the Chicago's World Fair in the late 1800s and one of his contemporaries -- a serial killer who preyed on people who visited the fair. Karen wrote, "the story was even more of interest to me because the killer grew up in a small New Hampshire town about 15 miles from where David and I lived right before we moved to Colorado. When I mentioned the book to my friends who still live in that town, they knew immediately who I was talking about. It's a VERY well written book, since it held all my book group members spell-bound, despite being about two disparate men and unlikely subject matters."

In the "professional reading" category, Karen mentioned a book titled The Tipping Point : How Little Things Can Make a Big

Difference by Malcolm Gladwell. Karen wonders if others would be interested in reading this and using it as the basis of a CoALL program or discussion. Have others read this book? Would you be interested in a chance to discuss these ideas?

Thanks, Mariann and Karen, for your responses. I hope other CoALL members would like to join in during the next few months.

A note forwarded by Patty Wellinger.

**Special Message from Sturm College of Law
Dean Mary E. Ricketson:**

The University of Denver Sturm College of Law is proud to announce that the Frank H. Ricketson, Jr. Law Building has been awarded the Leadership in Energy and Environmental Design (LEED) Gold certification from the United States Green Building Council. **We are the first law school in the nation built to green standards and it is a significant achievement to be awarded the gold rating.**

With one of the top ranked environmental law programs in the nation, the Sturm College of Law it has further demonstrated its commitment

**Colorado Association of Law Libraries
Business Meeting
May 26, 2005, 4:00 PM
Mamie Doud Eisenhower Public Library, Broomfield**

Board members in attendance: Kaye Waelde (Vice-President/President-Elect), Andrea Hamilton (Secretary), Goldie Burton (Treasurer), Margi Heinen (Member-At-Large), Martha Campbell (Immediate Past President)

In the absence of the President, Vice-President/President-Elect Kaye Waelde called the meeting to order at 4:10.

to the environment with a building that uses 40% less electricity, natural gas and water than a conventionally built structure. Many other environmentally friendly aspects were utilized in the construction of the building, including roofing, carpet and ceilings made from recycled products and the recycling of more than 75% of all construction materials.

Congratulations to everyone who contributed to this special recognition, including Professor Arthur Best and the faculty building committee. Special thanks to Professor Rock Pring, who led the charge from the very beginning. This was Rock's vision and he made it come true in grand fashion!

For more information, please see the following links:

<http://www.law.du.edu/news/story.cfm?ID=56>

<http://www.usgbc.org/DisplayPage.aspx?CategoryId=19>



· **4:10 PM First item: Should we restrict the CoALL listserv to CoALL members?**

The following items were brought up in the ensuing discussion:

Closing the listserv would allow for an easy way to communicate with members

Is convenience reason enough to make this change?

Should we have two listservs: one for members and one open to anyone?

Is being part of the listserv a benefit that comes with CoALL membership?

Margi moved to close the listserv; Goldie seconded the motion. Attendees voted and the results were 13 in favor, 1 opposed. The vote did carry; the CoALL listserv is closed to members only.

· **4:15 PM Second item: Should CoALL join into a partnership with the Colorado Bar Association and help them support CaseMaker?**

Kaye let us know of a possible partnership with the Colorado Bar Association involving CaseMaker. Some CoALL members (Kaye Waelde, Jeff Wahl, Tom Seward, Nadine Ginkel, Beth Mescall, Mariann Storck, Sheila Green, and Margi Heinen) have been beta-testing CaseMaker, an online legal research consortium involving 18 state bar associations. Reba Nance is heading up the beta-test and is asking for feedback.

Kaye and Reba discussed the possibility of CoALL partnering with CoBar by providing ‘tech tips’ emails on CaseMaker for the first 3 to 4 months of implementation. CoALL would be credited and acknowledged for their contributions.

Mark Estes suggested that if we can come up with three tips off the bat, we could probably manage this assignment. Margi quickly came up with some ideas surrounding the content limitations of CaseMaker.

Perhaps this commitment could lead into monthly ‘tech tips’ outside of CaseMaker, leading to another joint effort between CoALL and CoBar (in addition to the *Colorado Lawyer* “Legal Research Corner” articles).

No attending CoALL members had strong feelings against this proposed partnership.

Andrea Hamilton has been asked to coordinate this ‘tech tips’ commitment.

· **4:25 PM Third item: Looking ahead to the next CoALL Board...**

Kaye asked that all current Board members email to her their current job descriptions, as they see them. These descriptions will be presented to the new Board members to aid in their new posts.

· **4:30 PM Fourth item: New requirements for CoALL Life Members?**

Goldie brought up the subject of there not being a formal process for electing Life Members. The CoALL bylaws contain Life Member provisions for retirees who have had membership of 10 years or more. A discussion ensued as to whether this should apply to anyone who was a member for ten or more years or did they need to be involved/distinguished members to qualify.

The following changes to the current process were suggested:

Should members have to apply? Should they be nominated?

Shouldn't there be an application and/or nomination form provided on the CoALL Web site?

Will there be too many retirees within the next few years, so many that the paying membership cannot support the dues of the Life Members?

The Board will need to make guidelines

Mark Estes suggested there maybe needs to be two categories of past member: Honorary Member and Life Member

Druet suggested the terminology of "Distinguished Member"

This project has been moved to the agenda of the new Board who starts their terms in June 2005.

· 4:35 PM Fifth item: Other items?

BRAG will be June 2nd at Holland and Hart

Druet made special mention of CoALL member Tracy Leming's recent AALL award. Tracy Leming is finishing the first year of her MLIS studies at the University of Denver. A graduate of the University of Colorado School of Law, the American Association of Law Libraries (AALL) awarded Tracy an AALL Educational Scholarship. The AALL made 12 of these prestigious awards. Only about 3 or 4 of these scholarships go to law students earning their MLIS degrees at ALA-accredited programs. Others go to librarians earning law degrees and non-librarians earning their masters degrees. Congratulations, Tracy!

Mark wanted to know if anyone had else had heard any follow-up on CCR now being published by Lexis. Will new binders and/or content be provided? No members had heard anything more, but it was requested that when anyone does, they pass the correspondence/information onto the rest of the CoALL members via the listserv.

Martha brought up the subject that according to the CoALL bylaws, it is required that the President and Vice President/President-Elect each be a member of AALL. Should CoALL pay dues for those that fill these two posts, if they aren't able to cover the cost themselves or through their employer? CoALL doesn't want to discourage good people from leadership positions, but we are a chapter of a national organization. If CoALL needs to cover the costs of two positions a year, this could be costly.

This issue has been moved to the agenda of the new Board who starts their terms in June 2005.

• **4:45 PM: Farewell party for Druet**

Druet provided a history of CoALL as she saw it. She was approached to write her recollections and memories for a future Scuttle article.

• **5:20 PM: BRAG rehearsal**

Presenters for this year's BRAG program gave brief overviews of what information they were going to be providing.

• **Two attachments to these minutes**

1. Treasurer's Report, submitted by Goldie Burton
2. CoALL Business Meeting wrap-up email, sent to all CoALL members, drafted by Kaye Waelde

Respectfully submitted,

Andrea Hamilton
Secretary
6/13/2005

Attachment #1

**Colorado Association of Law Libraries (CoALL)
Treasurer's Report – Goldie Burton
May 26, 2005**

September 1, 2004- April 30, 2005

Beginning Balance: 9/1/2004 \$3,582.14

Receipts:

BRAG Revenue	\$ 320.00
Memberships	\$1,675.00
Ad Revenue	\$ 180.00
Interest	\$ 1.28

Total Receipts : \$2,176.28

Disbursements:

Program Expense	\$ 35.00
Liability Insurance	\$ 91.50
Post Office Box	\$ 44.00
Holiday Party	\$1,341.62
Bank Service Charge	\$1.80

Total Disbursements: \$1,513.92

Janus Fund Balance 3/31/2005 \$3,942.22

Ending Balance 4/30/2005 \$4,244.50

Attachment #2

-----Original Message-----

From: Waelde, Kaye
Sent: Thursday, June 02, 2005 11:12 AM
To: Al Coco; Amy Boley; Barbara Allen; Barbara Bintliff; Carolyn Erickson; Dan Cordova; Diane Burkhardt; Donald Ford; Erika Bolsinger; Gary Alexander; Georgia Briscoe; Ginger Bilthius; Goldie Burton; Holli Buchter; Ignacio Ferrer-Vinent; Jacqueline Grossman; Judy Goater; Kathern Christnacht; Kathy Carlson; Linda Fields; Linda Gruenthal; Lois Calvert; Lynn Christian; Marcy Dunning; Mark Estes; Martha Campbell; Mary Clifton; Mary Farner; Matthew Elisha; Nadine Ginkel; Rhonda Carlson; Sheila Green; Theresa Baker; Tom Duggan; Trish Buckley; Alec Kemp; Ander Murane; Andrea Hamilton; Barbara Humphreys; Beth Mescall; Catherine Kissell; Cindy Newman; Cynthia Kutka; Deborah McGinnis; Delena Jackson; Druet Klugh; Elena Kely; Holly Hoxeng; Holly Kulikowski; Jennifer Hammond; John Moss; Margi Heinen; Martha Keister; Mary Ellen Kaas; Mary Killoran; Monica Martens; Pam Munter; Pamela Lewis; Robyn Hutson; Sarah Knight; Theresa Lemming; Wanda McDavid; Yumin Jiang; Ann-Marie Wills; Bruce Sperberg; Camilla Walker; Carol Perkins; Caryl Shipley; Connie Swagerty; David Selden; Elizabeth Thomas; Zak, Erin N.; Gay Ellen Roesch; Jane Thompson; Jeanne Redmond; Jeff Wahl; Jeremy Smith; Joan Policastro; JoAnna Patrick; Karen Selden; Kaye Waelde; Linda Rose; Linda Tietjen; Margie Titus; Mariann Storck; Michael Saint-Onge; Molly Otto; Nancy Sensel; Patricia Wellinger; Paul Sharpe; Russell Sweet; Sergio Stone; Shannon Vivic; Tamara Tureson; Tom Seward; William O'Connor
Subject: COALL Meeting Last week

We had a very productive and fun meeting last week. We were able to tell Druet how much we appreciated her contribution to our organization, swapped a few stories and enjoyed cake.

Since we had a quorum of both members and board, we dealt with a few business issues.

We voted to close the COALL listserve to members only. This will give us a more secure means of communicating with each other. We will offer membership to all that are participating in the listserve but are not members of COALL.

We voted to go forward with offering our support to the Colorado Bar in rolling out CaseMaker. We will be contributing to the tech tips in the weekly bar newsletter. Andrea Hamilton has volunteered to lead the project.

We discussed life membership and decided that the board will work on providing clarification and direction for determining eligibility.

We discussed the bylaws requirement that the President Elect and President of COALL be a member of AALL. The board will discuss further whether the organization should cover the cost of AALL membership in a hardship situation.

I asked that anyone currently holding an office or committee position to please send me a brief description of their duties, so that I can develop a document of position expectations for the future.

We had a preview of the BRAG meeting and it appeared to be the best yet.

We have our annual meeting scheduled for June 16th at Faegre & Benson. I look forward to seeing you there.

Kaye Waelde, Colorado Information Resources Manager
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**Colorado Association of Law Libraries
Board of Directors Meeting / Annual Meeting
June 16, 2005
Faegre & Benson, Denver**

In attendance: Kaye Waelde (President 2005-2006, Vice President/President-Elect 2004-2005), Tom Seward (Vice-President/President-Elect 2005-2006), Martha Campbell (Immediate Past President 2004-2005), Ann-Marie Wills (Member-At-Large 2005-2006), Tracy Leming (Member-At-Large 2005-2006), Margi Heinen (Member-At-Large 2004-2005), Caryl Shipley (Member-At-Large 2004-2005), Goldie Burton (Treasurer 2004-2005), Jennifer Hammond (Treasurer 2005-2006), Andrea Hamilton (Secretary 2004-2005)

Meeting called to order at 4:12 PM

Elections, general business, and schedule for the year:

- In the absence of 2004-2005 President Dan Cordova, Immediate Past President Martha Campbell convened the annual meeting.
- Kaye Waelde was handed the Presidency at 4:13 PM
- Martha Campbell reported that 42 ballots of active members were counted in the past Board election. The 2005-2006 Board will be as follows:

President: Kaye Waelde
Vice President/President-Elect: Tom Seward
Secretary: Shannon Vicic
Treasurer: Jennifer Hammond
Member-At-Large: Ann-Marie Wills
Member-At-Large: Tracy Leming

- Kaye has been collecting lists of duties from past Board members and Committee heads for posting on the CoALL Web site; they will be available soon.

- There will be four general meetings during the 2005-2006 term; Kaye will be announcing the schedule soon so that schedules can be worked around. These meetings will be a combination of both educational and business meetings
- Board meetings will be held every other month; this schedule will also be announced to the Board soon.
- Caryl Shipley made a request of the December meeting. She would like the tradition of it being both a general meeting and a social gathering reinstated. Kaye agreed.
- CoALL will make more of an effort to be more inclusive of University of Denver library students.
- CoALL will be planning both BRAG and the Institute and both will be a collaborative effort. A BRAG side-note: A suggestion gathered from BRAG evaluations involved holding something during the school year so that library students could attend. Andrea let attendees know that is was suggested at the BRAG wrap-up meeting that a “dress rehearsal” of the program be held next year and that perhaps library students would like to attend.
- Volunteers for the Institute committee were asked for and the following responded:

Caryl Shipley
Ann-Marie Wills
Tracy Leming
Jennifer Hammond

- Kaye reiterated CoALL’s commitment to support CoBar with their rollout of Casemaker. Andrea Hamilton will be the point person for this support, namely given in the form of coordinating technical tips to attorneys using Casemaker.
- The question was raised as to whether CoALL should accept donor offers to present brown bag luncheons. It was agreed that they would be considered as long as they are more than a sales pitch. Program planning will be coordinated through Tom Seward. Past vendor involvement has been from Lexis who presented a session on knowledge management at HRO and participated in last year’s “Practically Perfect Presentations” session held at Faegre & Benson.

Committee reports:

- CoALL will continue with the “Legal Research Corner” articles printed in *The Colorado Lawyer*. Andrea spoke on behalf of the committee and let attendees know that Goldie Burton is the newest member of the committee (replacing departing Patty Wellinger). The 2005-2006 committee will be Mariann Storck, Wanda McDavid, Goldie Burton, and Andrea Hamilton. The next article coming out will be part two of David Selden’s and Monica Marten’s article on researching Indian law. The next article will be written by Andrea Hamilton, based on her BRAG presentation on finding sample forms and documents.

- Erin Zak gave a BRAG status report: 63 attended this year's session, which was 11 more than last year. Lexis, Westlaw, and Courtlink together donated \$600. The program profited approximately \$2440.

- Katheryn Christnacht is head of the bylaws committee and let attendees know that she met with Dan Cordova and Kelly Berg (a HRO attorney helping CoALL with their bylaws at no charge) to discuss CoALL's shift from a 501(c)(6) [trade association] to a 501(c)(3) [educational organization] and our need for the bylaws to reflect this. This shift was already voted on by the membership during Druet Cameron Klugh's term as President.

The new bylaws will need to be drafted, the membership will vote on it, and then a redlined version will need to be run by AALL for approval. The approved bylaws will need to be filed with the CO SOS [reinstated articles of incorporation] and a determination letter will need to go to the IRS.

Ann-Marie asked for clarification on what needs to be accomplished with the rewriting of the bylaws. CoALL wants to be seen as more of an educational association. Margi suggested RMSLA or CAL might have models we could use; Katheryn let us know that HRO will also provide models we can use.

Katheryn asked for the establishment of a bylaws committee to help in prioritizing what needs to be included in the new bylaws. It was suggested that the bylaws be broken down into pieces, with one person focusing on each piece, in an attempt to lighten the overall load. Committee volunteers include:

Martha Campbell
Tom Seward
Kaye Waelde
Margi Heinen

Priorities include: electronic voting instated for the Board, an active member v. retired member differentiation, and an establishment of CoALL's fiscal year. Also, Martha & Holly Kulikowski were to institute a budget committee; this needs to be included in the bylaws.

- Mary Killoran presented a report on The Scuttle. She wanted to know if we could change the practice of her having to generate two different Scuttles: one with ads that is emailed to the membership and one sans ads that is posted on our Web site. This practice carries over from the time when AALL did not allow advertising on any of their sites; this restriction has since been lifted. Martha brought to vote: Should ads be included in the posted Web site version of The Scuttle? Margi seconded the vote. 11 voted for; 2 opposed.

- Theresa Baker updated the membership on the CoALL listserv and Web site. During the course of her tenure, she updated the Web pages with the current Board and contacts. She also tied the membership database with the membership directory so both are kept up-to-date simultaneously. Due to the vote at the last meeting that the CoALL listserv be closed to

members only, Theresa will be contacting non-member registrants, inviting them to become members.

Martha suggested a field for indicating whether each member has voting privileges.

Caryl asked if members could also be listed by institution name. It was brought to Theresa's attention that there needs to be some authority control implemented for institution names.

- Goldie Burton presented the Treasurer's Report. CoALL spent very little this year, and we made more than we spent. The biggest cost was for the holiday party and her term ends with a balance of approximately \$4000.

- In David Selden's absence, the AALL scholarships were discussed. They were offered, but there were no takers. The scholarships were mentioned in The Scuttle and an email was sent.

- It was noted that Committee terms are three years so it needs to be evaluated as to whose term is up.

Etc.:

- Tracy is involved with a program being put on by LISSAA (the DU library school student & alumni association). She asked if CoALL would make a contribution for a prize to be given away at the program. She was promised a T-shirt.

- Sergio Stone let the members know that HRO requested CoALL generate emails to aid in the membership renewal process. They requested that emails be sent to the accounting department of members' employers so that they are aware of who has renewed their membership. Margi proposed our organization leave our renewal process as it is; Sergio seconded this motion. 12 voted yes, 0 voted no.

CoALL did not want to become too involved in an organization's accounting practices and felt it best to let members deal with their accounting department on an individual basis.

- Margi wrote a proposal to turn CoALL's BRAG session into a CAL workshop in the fall. She framed the presentation as something along the lines of 'How to deal with a reference question for law.'

- The Educational Summit is a 2-day workshop put on by AALL for two days in September. The goal is to highlight strategic planning for educational programs. Chapters are invited to send a representative to the workshop, which will be held in Illinois this year. BNA is sponsoring the event, including travel and accommodations for a chapter representative, but chapters are still asked to sponsor their own attendee.

Martha brought to a vote the idea that CoALL should send an attendee; Ann-Marie seconded the vote. 12 voted for, 0 voted against. The vote for whether or not CoALL should sponsor their own attendee has been postponed until more information on the BNA/AALL financial

relationship becomes known (i.e. Does taking BNA up on their sponsorship offer mean less money to be given to AALL?)

Margi requested further information on this summit, as it becomes available. She brought to a vote, however, the notion that President Kaye should be CoALL representative. Tom seconded the vote. 13 voted for, 0 against.

Kaye vowed to report to the group what she learned and she also asked for any ideas the membership would like for her to present.

- Something to keep in mind: the AALL annual conference will be in Denver in 2010.
- It was asked if CoALL should organize a social event during this year's annual meeting in San Antonio. It was decided that instead a wrap-up, post-AALL brown-bag event would work better for everyone.

The meeting was adjourned at 5:20 PM

· **Two attachments to these minutes:**

1. The Educational Summit email
2. Kaye's proposed CoALL business meeting schedule for 2005-2006

Attachment #1

May 5, 2005

Daniel B. Cordova
Reference Librarian
P.O. Box 2431
Denver, CO 80201

Dear Daniel,

On September 23 and 24, 2005 AALL will host an Education Summit at The Lodge in Oak Brook, Illinois. Facilitated by Cate Bower of Tecker Consultants, the summit will bring together key AALL education leaders, AALL Executive Board members, and senior staff to create a career development program that will best serve law librarians today and well into the future.

We have six primary goals for the summit. They are to establish and agree upon the following:

- primary attributes of an AALL career development program
- programmatic priorities and topics
- sources of programmatic topics
- programmatic formats
- responsible parties for content
- a business model that works best for all

We ask that each AALL Chapter and Special Interest Section (SIS) select one individual to attend the Summit. This person should be knowledgeable of the educational needs and expectations of their Chapter or SIS, should have an understanding of the intellectual resources available for career development from their Chapter or SIS, and should have experience with some aspect of previous AALL career development efforts.

BNA, Inc. generously agreed to underwrite the cost of the Education Summit and we are grateful for their ongoing and significant support of AALL's career development programming. With this support we are able to subsidize attendance (air/hotel/meals). However, we would be most appreciative if your chapter or SIS is able to underwrite the cost of attendance so that we may in turn subsidize others.

Please fill out the enclosed registration form for the designated attendee and return it to Kim Rundle, Executive Assistant to the Executive Director, by July 1, 2005. Further information regarding logistics and program content will follow after the deadline.

We look forward to working with you on this important event. The result of our work together will create a career development program guaranteeing that law librarians will have the exact education and training they need to meet and leverage the challenges of our changing information environment. It promises to be an exciting and productive time together.

Sincerely,

Victoria K. Trotta
President

Encl. Registration Form

Kimberly Rundle

Executive Assistant to the Executive Director

American Association of Law Libraries

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Fax: 312-431-1097

AALL: Maximizing the Power of the Law Library Community Since 1906

"Strategize! Values ~Visions ~Vistas" - the 98th AALL Annual Meeting and Conference in San Antonio, July 16-20, 2005.

American Association of Law Libraries
Education Summit – September 23-24, 2005
Registration Form

The Education Summit will be held September 23-24, 2005 at The Lodge in Oak Brook, Illinois. Please complete the registration form below and return it to Kim Rundle by July 1, 2005.

REGISTRANT:

Please print clearly.

Name: _____

Title: _____

Organization: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Name of Chapter or SIS you are affiliated with: _____

Please specify any dietary needs you require: _____

- 1.
2. Please Mail or Fax this form by July 1, 2005
3. AALL
4. Kim Rundle, Executive Assistant to the Executive Director

Attachment #2

The following is a preliminary schedule for COALL Board & Business meetings for this coming year. We will, of course, remain flexible to accommodate any events that might take precedence.

<u>Week of</u>	<u>Type Meeting</u>
8/14/05	Board & BrownBag /w reports from AALL & SLA attendees
10/9/05	Board/Business - w/ report on the AALL Education Summit
12/11/05	Board/Business/Holiday Party
2/19/06	Board - w/ update on upcoming COALL Institute
4/2/06	Board/Business - w/ review of Institute and preview of BRAG
6/25/06	Board/Business/Annual Meeting

The exact location and date will be determined later. We will be adding educational opportunities, as possible, to the business meetings and will offer additional casual brown bag sessions throughout the year.

Please contact Tom Seward, sewardt@ballardspahr.com, to volunteer your location for a meeting or to give suggestions for educational/brown bag topics.

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