



## Research Librarian

### **Titles:**

Research Librarian (Reference Librarian, Research/Information Specialist, Public Services Librarian)

### **Purpose:**

To provide reference services and research assistance to all library users.

### **Qualifications:**

Education - Master's degree in Library & Information Science (or equivalent) from an ALA-accredited institution.

Experience - At least two years of reference and research experience in a law library is highly preferred, although similar experience in any library setting may be considered acceptable if that experience included the use of a wide variety of resources and online services.

### **Responsibilities:**

- Reference service and research assistance
- Bibliographic instruction.
- Intranet content maintenance for Library home page.
- Review and evaluate electronic resources and services.
- Conduct training and demonstration sessions for new products and services.
- Assist with cataloging and collection management decisions.
- Prepare subject bibliographies.
- Update and maintain special collections

### **Requirements:**

Team player; prioritization skills; flexibility, adaptability; detail-oriented, responsible, dependable, superior customer service orientation, courteous, cooperative, professionalism, initiative/creative problem solver. Must possess excellent written and oral communication skills. A broad knowledge of online databases, electronic resources, and reference materials is also necessary to effectively serve the needs of all library users.

### **Salary range:**

This position can be found in all types of law libraries, and the salary generally depends on type, size, and location of organization. Per the AALL 2009 Salary Survey, the mean annual salary for the different types of libraries is as follows:

Academic: \$59,662

Private Firm/Corporation: \$67,349

Government (State, Court, and County): \$64,358