



**CHICAGO ASSOCIATION OF LAW LIBRARIES**

A Chapter of the American Association of Law Libraries

***VOLUNTEER!***

**2009-2010 COMMITTEE VOLUNTEER SIGN-UP**

Name: \_\_\_\_\_

Affiliation: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Please check those committees you would like to join:**  
*(Committee descriptions are on the back of this form.)*

- |  |   |
|--|---|
| <input type="checkbox"/> ARCHIVES                | <input type="checkbox"/> MEETINGS                           |
| <input type="checkbox"/> BULLETIN                | <input type="checkbox"/> MEMBERSHIP                         |
| <input type="checkbox"/> COMMUNITY SERVICE       | <input type="checkbox"/> PLACEMENT & RECRUITMENT            |
| <input type="checkbox"/> CONTINUING EDUCATION    | <input type="checkbox"/> PUBLIC AFFAIRS                     |
| <input type="checkbox"/> ELECTIONS               | <input type="checkbox"/> PUBLIC RELATIONS                   |
| <input type="checkbox"/> GRANTS & CHAPTER AWARDS | <input type="checkbox"/> RELATIONS WITH INFORMATION VENDORS |
| <input type="checkbox"/> INTERNET                |   |

I will serve on any committee. Please call or e-mail me. \_\_\_\_\_ (check here)

I would be willing to chair a committee. \_\_\_\_\_ (check here) Preferences: \_\_\_\_\_

I have previously served on the following CALL committees: \_\_\_\_\_

I am currently on the following committee(s) and wish to continue: \_\_\_\_\_

**Please return this form to:**

Gretchen Van Dam  
Library of the U.S. Courts  
219 S. Dearborn, Room 1637  
Chicago, IL 60604  
Ph: 312-435-5352/ Fax: 312-408-5031  
gretchen\_van\_dam@ca7.uscourts.gov

*THANK YOU!*

## CALL Committee Descriptions

**Archives Committee** gathers, maintains and organizes a collection of documents generated by CALL committees and Board members.

**Bulletin Committee** produces four issues of the *CALL Bulletin* each year. Members serve as editor(s), advertising manager, and column editors, and participate in AALL's Council of Chapter Newsletter Editors (CONE) group.

**Community Service Committee** identifies appropriate areas for community service and coordinates opportunities for CALL members to volunteer time or make donations to worthwhile organizations including donation collections at each business meeting.

**Continuing Education Committee** plans and presents at least four educational programs each year. Members may work with other CALL committees on program planning.

**Elections Committee** sets up the electronic ballot, oversees online voting, and reports election results to the CALL president.

**Grants & Chapter Awards Committee** selects grant recipients based on established criteria for CALL members to attend professional meetings and selects recipients of the chapter awards.

**Internet Committee** maintains the CALL Website and Discussion forum; evaluates and recommends changes for improvement.

**Meetings Committee** makes all arrangements for CALL's business meetings, including site selection, registration, menu planning, and publicity.

**Membership Committee** processes applications, welcomes new members at CALL functions, and has responsibility for producing the CALL Membership Directory and updating it on a quarterly basis online.

**Placement & Recruitment Committee** tracks and publicizes current job opportunities in the 7th circuit region and contacts potential employers in the legal and business communities. Promotes law librarianship through networking with library schools, law schools and colleges, and serves as a referral service.

**Public Affairs Committee** keeps apprised of library-related government activity and provides information to the CALL community. In particular, stays informed of the work of the AALL Government Relations Committee and the Washington Affairs office.

**Public Relations Committee** uses a variety of methods to inform the legal and library communities about CALL, and law librarianship including submitting membership and other CALL news to AALL, and other appropriate organizations, and taking photos at CALL events. Coordinates and plans, with the Vice President/President-Elect, the CALL activities table display in the exhibit hall at the AALL Annual Meeting.

**Relations with Information Vendors Committee** monitors activities of publishers and database providers which are of interest to CALL members, including evaluating new products, alerting CALL members to new developments, and relaying the views of CALL members to vendors.